

**THE TOWN OF GILLAM  
REGULAR COUNCIL MEETING  
OCTOBER 15<sup>th</sup>, 2008**

**PRESENT:** *Mayor Albert McTavish  
Deputy Mayor Jim Goymmer  
Councillor Curtis Belfour  
C.A.O. Jacalyn Clayton  
Administrative Assistant 6 Mona Cordell*

**ABSENT:** *Councillor Debbie Finucane*

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**1. CALL TO ORDER**

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The meeting was called to order at 7:00 p.m.

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**2. AGENDA**

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**#287-2008 GOYMER/BELFOUR**

BE IT RESOLVED THAT we approve the agenda with the following additions:

- 7.1 Oath of Office – Deleted.
  - 7.14 Amendment from Property Purchase to Business Proposal.
  - 9.2.1 Approval of Accounts.
  - 9.2.2 Approval of Financial Statement – September 30<sup>th</sup>, 2008.
  - 9.10 Amendment to Next Meeting Date to October 16<sup>th</sup>, 2008.
- CARRIED 3-0

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**3. MINUTES**

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3.1 Regular Council Meeting Minutes – September 24<sup>th</sup>, 2008.

**#288-2008 BELFOUR/GOYMER**

BE IT RESOLVED THAT the minutes of the Regular Council meeting held on September 24<sup>th</sup>, 2008 be adopted as presented.

CARRIED 3-0

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**4. DELEGATIONS**

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None.

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**5. BUSINESS ARISING FROM MINUTES**

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None.

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**6. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

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6.1 C.A.O. Report.

**#289-2008 GOYMER/BELFOUR**

BE IT RESOLVED THAT the C.A.O.'s report be adopted as presented.

CARRIED 3-0

- Duties of the office staff have been reorganized. Shelley Jensen has completed training for processing payroll.
- C.A.O. Jackie Clayton has been working on the Wildlife Plan with Airport Operator John Luce. Additional work to be completed on the Wildlife Plan.
- Personnel from Pryde Schropp McComb Inc. will be coming in on November 04<sup>th</sup> – 05<sup>th</sup>, 2008 to perform the initial assessment on the Airport Safety Management System.
- Mariam Omar from the Seniors and Healthy Aging Secretariat contacted the C.A.O. to inform her that the Town of Gillam has been selected to participate in an orientation session to be held in October, 2008. A community advisory group will need to be established including the C.A.O., Member of Council, member of community and seniors from the community.
- Councillor Jim Goymer attended the Gillam Land Use Planning Meeting and the Harmonized Gillam Development Meeting in Winnipeg on October 06<sup>th</sup>, 2008. Jackie Clayton attending the meetings via teleconferencing.
- The Bi-Election for Councillor held on October 14<sup>th</sup>, 2008 had a 48% turnout.

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**7. MATTERS FOR CONSIDERATION**

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7.1 Notice of Motion to rescind resolution #257-2008.

Councillor Curtis Belfour declared a conflict of interest and left the council chambers at 7:09 p.m.

**#290-2008 McTAVISH/GOYMER**

WHEREAS Mayor Albert McTavish filed a Notice of Motion to rescind resolution #257-2008 dated September 10<sup>th</sup>, 2008, at the next regular meeting of council to be held on October 15<sup>th</sup>, 2008.

THEREFORE BE IT RESOLVED THAT Resolution #257-2008 be hereby rescinded.

CARRIED 3-0

Councillor Curtis Belfour returned to the council chambers at 7:11 p.m.

7.2 By-Law No. 691.2008 – first and second reading.

**#291-2008 GOYMER/BELFOUR**

BE IT RESOLVED THAT By-Law 691.2008, being a by-law of the Town of Gillam to provide for the remuneration and benefits for the salaried employees of the Town, be now read a first and second time.

CARRIED 3-0

7.3 Staff Christmas Party.

The Royal Canadian Legion has contacted the C.A.O. indicating that the only Saturday date left available in December, 2008 for the Town of Gillam Staff Christmas Party is Saturday, December 20<sup>th</sup>, 2008. Alternate dates to be investigated, Thursday, December 18<sup>th</sup>, 2008 and Sunday dates in early December.

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**7. MATTERS FOR CONSIDERATION (cont'd):**

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7.4 Harmonized Gillam Development Committee – Via Rail Station.

Council reviewed the questionnaire regarding the Via Rail Station. The C.A.O. will take Council's responses back to the Harmonized Gillam Development Committee.

7.5 Trailer Lot Rental Increase.

**#292-2008 BELFOUR/GOYMER**

WHEREAS Finance Minister Greg Selinger announced on September 04<sup>th</sup>, 2008, the 2009 guideline for rent increases has been set at 2.5 percent.

THEREFORE BE IT RESOLVED THAT The Town of Gillam increase the trailer lot rental to \$55.00/month as per the 2009 Manitoba Rent Guideline effective February 01<sup>st</sup>, 2009.

CARRIED 3-0

7.6 M.M.A.A. – “Managing Multiple Tasks and Bosses” Course.

**#293-2008 GOYMER/BELFOUR**

BE IT RESOLVED THAT C.A.O. Jacalyn Clayton be authorized to attend the M.M.A.A. “Managing Multiple Tasks and Bosses” Seminar to be held on October 17<sup>th</sup>, 2008 in Winnipeg;

AND FURTHER BE IT RESOLVED THAT the Town of Gillam be responsible for all travel, living and registration costs as per the meal and mileage payment policy.

CARRIED 3-0

7.7 Shelley Jensen – “Knowledge is Wisdom” Council Report.

**#294-2008 BELFOUR/GOYMER**

BE IT RESOLVED THAT the Report submitted by Shelley Jensen on the “Knowledge is Wisdom” course held on September 11<sup>th</sup> and 12<sup>th</sup>, 2008 in Portage la Prairie be accepted as presented.

CARRIED 3-0

7.8 General Permit #0005441.

**#295-2008 GOYMER/BELFOUR**

BE IT RESOLVED THAT approval be given to the assignment of Crown Land General Permit No. 0005441 from Eugene J. Fortin and Susanne R. Fortin to Jennifer R. Palsson and Brady O. Palsson.

CARRIED 3 – 0

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**7. MATTERS FOR CONSIDERATION (cont'd):**

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7.9 Property Purchase.

Councillor Curtis Belfour declared a conflict of interest and left the council chambers at 7:30 p.m.

**#296-2008 McTAVISH/GOYMER**

WHEREAS Councillor Curtis Belfour has presented an offer to purchase Lots 2 and 4, Block 8, Plan 26371.

THEREFORE BE IT RESOLVED THAT Lots 2 and 4, Block 26371 be sold to Councillor Curtis Belfour for the amount of \$10,000.00 in total.

LOST 2 – 0

Councillor Curtis Belfour returned to the council chambers at 7:40 p.m.

7.10 Curtis Belfour – “What Happens When The Abacus Meets The Blackberry” – Council Report.

**#297-2008 GOYMER/BELFOUR**

BE IT RESOLVED THAT the Report submitted by Councillor Curtis Belfour on the “What Happens When the Abacus Meets The Blackberry” course held on October 03<sup>rd</sup>, 2008 in Winnipeg be accepted as presented.

CARRIED 3-0

7.11 Curtis Belfour – “How to Excel at Managing and Supervising People” – Council Report.

**#298-2008 BELFOUR/GOYMER**

BE IT RESOLVED THAT the Report submitted by Councillor Curtis Belfour on the “How to Excel at Managing and Supervising People” course held on September 15<sup>th</sup> – 16<sup>th</sup>, 2008 in Winnipeg be accepted as presented.

CARRIED 3 – 0

7.12 Jacalyn Clayton – “How to Excel at Managing and Supervising People” Council Report.

**#299-2008 GOYMER/BELFOUR**

BE IT RESOLVED THAT the Report submitted by C.A.O. Jacalyn Clayton on the “How to Excel at Managing and Supervising People” course held on September 15<sup>th</sup> – 16<sup>th</sup>, 2008 in Winnipeg be accepted as presented.

CARRIED 3 – 0

7.13 Town of Gillam Social Booking Policy.

Item to be referred to the Recreation Committee, outstanding items to be included in policy and returned back to the next council meeting for approval.

7.14 Business Proposal.

Business proposal regarding hotel accommodations in the commercial district was discussed. The C.A.O. will relay council's concerns and recommendations.

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**7. MATTERS FOR CONSIDERATION (cont'd):**

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7.15 Bette Winner Public Library – Grant Funding.

**#300-2008 GOYMER/BELFOUR**

WHEREAS the Province of Manitoba has established a Rural Library Technological Sustainability Grant Program;  
AND WHEREAS funds for this program will be provided annually through the Building Manitoba Fund;  
AND WHEREAS the purpose of the program is to enable rural public libraries to meet the demand for new library technology;  
AND WHEREAS municipalities recognize that these funds are in addition to the annual provincial operating grants and municipal contributions paid to public libraries;  
NOW, THEREFORE, BE IT RESOLVED THAT the Municipality of The Town of Gillam hereby agrees to accept these funds as an annual conditional grant and will transfer these funds in full, within 60 days of receipt to the Bette Winner Public Library.  
CARRIED 3 – 0

7.16 Donation Request – The Pre-School & Child Centre Inc. – Family Halloween Dance – October 30<sup>th</sup>, 2008.

**#301-2008 BELFOUR/GOYMER**

BE IT RESOLVED THAT the Pre-School & Child Centre Inc. has requested a donation for the Family Halloween Dance to be held on October 30<sup>th</sup>, 2008 for any items that they can put into their door prize to be drawn that evening.  
THEREFORE BE IT RESOLVED THAT The Town of Gillam donate to The Pre-School & Child Centre Inc. a donation of promotional material.  
CARRIED 3 – 0

7.17 Winnipeg Free Press – Manitoba Town & Country – Advertising.

**#302-2008 GOYMER/BELFOUR**

BE IT RESOLVED THAT The Town of Gillam place a \_\_\_\_\_ size advertisement in the amount of \$ \_\_\_\_\_ in the Winnipeg Free Press – Manitoba Town & Country edition.  
LOST 3 – 0

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**8. UNFINISHED BUSINESS**

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There being no unfinished business, Council proceeded.

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**9. COMMITTEE REPORTS**

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9.1 Administration Committee

*Next meeting date: Monday, October 20<sup>th</sup>, 2008 (4:00 – 6:00 p.m.)*

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**9. COMMITTEE REPORTS**

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9.2 Finance Committee

9.2.1 *Approval of Accounts*

**#303-2008 BELFOUR/GOYMER**

BE IT RESOLVED THAT the following accounts submitted be approved for payment:

Accounts Payable Cheques	#15870-#15923	totaling	\$116,096.22
Payroll Cheques	#4540 - #4579	totaling	\$41,780.35
Pre-Authorized Payments	#816 - #821	totaling	\$28,953.18
Trust Account Cheques	#2129 - #2160	totaling	\$13,656.03

CARRIED 3 – 0

9.2.2 *Approval of financial statement – September 30<sup>th</sup>, 2008.*

**#304-2008 GOYMER/BELFOUR**

BE IT RESOLVED THAT the financial statement as at September 30<sup>th</sup>, 2008 be adopted as presented.

CARRIED 3 – 0

9.3 Fire & Ambulance Committee

*Next meeting date: Monday, October 21<sup>st</sup>, 2008 @ 12:00 noon – Aurora Gardens.*

9.4 Policing Issues Committee

*Next meeting date: T.B.A.*

9.5 Public Works Committee

**#305-2008 BELFOUR/GOYMER**

BE IT RESOLVED THAT the Minutes of the Public Works Committee Meeting held on September 25<sup>th</sup>, 2008 be adopted as presented.

CARRIED 3 – 0

*Next Meeting Date: T.B.A.*

9.6 Planning Committee

*Next Meeting Date: TBA*

9.7 Hudson Bay Neighbours Regional Round Table

*Next Meeting Date: TBA*

9.8 Gillam Community Development Corporation

*Next Meeting Date: TBA*

9.9 North Central Development

*Next Meeting Date: November 14<sup>th</sup> – 15<sup>th</sup>, 2008 – Thompson.*

9.10 NorMan Regional Development Corporation

*Next Meeting Date: Thursday, October 30<sup>th</sup>, 2008 – 1:30 p.m. – Teleconference.*

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**9. COMMITTEE REPORTS (cont'd):**

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9.11 Town Beautification Committee

*Next Meeting Date: T.B.A.*

9.12 Recreation Committee

*Next Meeting Date: Friday, October 17<sup>th</sup>, 2008 – 3:00 p.m. – Recreation Centre.*

9.13 Bette Winner Public Library

*Next Meeting Date: Thursday, October 16<sup>th</sup>, 2008.*

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**10. Correspondence**

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Manitoba Product Stewardship Corporation	October 2008 Bulletin
Gillam Chamber of Commerce	General Meeting – 10.01.08
Manitoba Intergovernmental Affairs	Joint Evaluation of the Gas Tax Fund and Public Transit Fund Transfer Program
Harmonized Gillam Development Committee	Meeting Notes – August 26 <sup>th</sup> , 2008
The Lake Winnipeg Stewardship Board	Water Quality in Lake Winnipeg
A.M.M.	Member Advisory – Federal Election
A.M.M.	Convention – Trade Show Exhibitors

*Council was provided with copies of the following correspondence:*

Airscapes International Inc.	Smile & Wave
A.M.M.	Member Advisory
A.M.M.	News Bulletin – 10.08.08
R.C.M.P.	Municipal Policing Agreement

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**11. New Business**

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None.

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**12. In-Camera Matters**

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**#306-2008 FINUCANE/GOYMER**

WHEREAS Section 152 of The Municipal Act allows a council to close the meeting to the public;

BE IT RESOLVED THAT Council resolve to a Committee of the Whole to discuss employee and legal matters;

AND FURTHER BE IT RESOLVED that all matters discussed remain confidential.

CARRIED 3-0

12.1 *Employee Matters*

12.2 *Legal Matters*

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**12. In-Camera Matters – cont'd:**

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**#307-2008 BELFOUR/GOYMER**

BE IT RESOLVED THAT the Council Meeting be reconvened and that we carry on with regular council business.

CARRIED 3-0

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**13. Adjournment**

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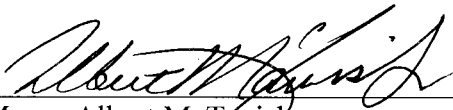
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**#308-2008 GOYMER/BELFOUR**

BE IT RESOLVED THAT this meeting adjourn at 8:50 p.m.;

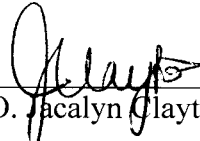
AND FURTHER BE IT RESOLVED that the next regular meeting of council be held on October 22<sup>nd</sup>, 2008 @ 7:00 p.m.

CARRIED 3-0



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Mayor Albert McTavish



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C.A.O. Jacalyn Clayton